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## **PRIVACY POLICY**

The safeguarding of your Personal Data and private life matters it's very important for CliniSciences Group and its Affiliates.

This Privacy Policy addresses the practices of any Affiliate with respect to the collection, transfer and use of your Personal Data that the Affiliate collects through this website. This policy is also applicable to other forms of data processing, as collected offline as well collected through other websites (that may have their own policy).

If and when our Privacy Policy is amended (for instance in situations that involve any new use of your Personal Data), the revised Privacy Policy will be published in our websites and its effective date will be updated.

European residents have specific rights according to the General Data Protection Regulation (GDPR). UK residents have specific rights according to the Data Protection Act 2018. The Data Protection Act 2018 is the UK's implementation of the General Data Protection Regulation (GDPR).

GDPR and the Data Protection Act 2018 can be found in PART II of this notice.

By using the website, you are consenting to our Privacy and GDPR Policies.

### **PART I – GENERAL RULES**

#### **1 - We could save Cookies on your device when you use the website**

When you use the website, Affiliates use cookies to ease your experience on the website

Opting-out cookies can affect your experience on the website.

##### **1.1. Cookies definition**

Cookies are small text files that are placed on your computer by websites that you visit. They are widely used in order to make websites work, or work more efficiently, as well as to provide information to the owners of the website.

You can find more information about cookies by checking [www.allaboutcookies.org](http://www.allaboutcookies.org) and [www.youronlinechoices.eu](http://www.youronlinechoices.eu).

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There are 4 types of cookies, our websites only use strictly necessary cookies:

✓ **Strictly necessary cookies.** These cookies are essential to navigate around a website and use its features. Without them, you wouldn't be able to use basic services like registration or shopping baskets. These cookies do not gather information about you that could be used for marketing or remembering where you've been on the internet.

Examples of how we use 'strictly necessary' cookies include:

Setting unique identifiers for each unique visitor, so website numbers can be analyzed.

Allowing you to sign in to the website as a registered user.

Used on our websites.

✗ **Performance cookies.** These cookies collect information about how you use our websites — for instance, which pages you go to most. This data may be used to help optimize our websites and make them easier for you to navigate. These cookies don't collect information that identifies you. All information these cookies collect is aggregated and therefore anonymous.

Not used on our websites.

✗ **Functionality cookies.** These cookies allow our websites to remember choices you make while browsing. For instance, we may store your username or geographic location in a cookie to ensure that we show you the most appropriate information for you. We may also remember preferences such as text size, fonts, and other customizable website elements. The information these cookies collect will not personally identify you, and they cannot track your browsing activity on third-party websites.

Not used on our websites.

✗ **Advertising and targeting cookies.** These cookies are used to deliver advertisements more relevant to you, but can also limit the number of times you see an advertisement, and be used to chart the effectiveness of an ad campaign by tracking users' clicks. They can also provide security in

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transactions. They are usually placed by third-party advertising networks with a website operator's permission, but can be placed by the operator themselves. They can remember that you have visited a website, and this information can be shared with other organizations, including other advertisers. They cannot determine who you are though, as the data collected is never linked to your profile.

Not used on our websites.

The help menu on most of browsers will guide you on how to avoid your browser from allowing new cookies to be installed. Usually, you can customize your options from accepting all to no cookies.

To control cookies on your browser visit:

<http://optout.networkadvertising.org/>

Internet Explorer:

<https://privacy.microsoft.com/en-us/internet-explorer-ie11-preview-privacy-statement>

Chrome:

<https://www.google.com/intl/en/chrome/browser/privacy/>

Firefox:

<https://support.mozilla.org/en-US/products/firefox/protect-your-privacy>

Safari:

<http://www.apple.com/privacy/manage-your-privacy/>

However, please note that by restricting cookies you may not gain access to some services on our websites or may face some issues during the use of those services. When you allow cookies, don't forget to logoff when you're using a shared computer.

## 1.2. Cookies used on our websites

The following cookies may be used in our websites:

Cookie Name: sid645ace18

Cookie: Affiliate's name

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Type of cookie: Strictly necessary

Duration: Session

Purpose of the cookie: Browsing

### 1.3. Third party cookies

#### Stripe:

If you choose Stripe as your payment method, your personal data (transaction data) will be transmitted to Stripe where it will be stored. These data include the payment method (i.e., credit card, debit card or account number), bank sort code, currency, as well as the amount and the payment date. During a transaction, your name, email address, billing or shipping address and sometimes your transaction history may also be transmitted. These data are necessary for authentication. Furthermore, Stripe may also collect relevant data for the purpose of fraud prevention, financial reporting and for providing its services in full. These data may include your name, address, telephone number as well as your country in addition to technical data about your device (such as your IP address).

Stripe can also store cookies on your device. Please refer to Stripe Privacy Policy for further information.

If you choose to use an e-payment solution on our websites, you agree to the privacy policies of that third party service and agree to provide them and us with the information necessary to process your request and any other legitimate interests such as fraud prevention.

You can avoid sending information to Stripe by not using an e-payment solution on our websites.

#### hCaptcha:

This third-party software uses challenges to filter out bad bots.

hCaptcha can collect personal information to ensure this service and guarantee the security.

Please refer to hCaptcha Privacy Policy for further information.

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## 2 - Your password privacy

You are responsible for the confidentiality of the password you choose to access your account on our websites.

You're committed to keep this password secret and to not reveal it to anyone.

## 3 - We collect Personal Data when you contact us

If you contact us or Affiliates and communicate with us via phone, email, online form or any other way, your personal data may be processed.

The data will be processed for handling and processing your request and for the related business transaction. The data is stored for this period of time or for as long as is legally required.

If you choose to register on our websites, you may receive mails, including catalogs and other documentation informing you of our new products, services, events and other information relating to the Affiliate. If you do not wish to receive these letters, or if you wish to change your status in our mailing list, please contact us by any written means.

You can access most of the information on our websites without having to fill in any form with your Personal Data.

Accessing to some pages or services, such as ordering Products and/or services, requires us to collect your data. For example, we need to collect your data to receive and process an order from you, to issue a quote, etc.

Personal Data collected that you provide us within these forms are at least:

Your Name, First Name, Address, Phone Number and Email Address.

We never collect sensitive data such as ethnic origin, health, religious or philosophical beliefs.

Collection and processing of your Personal Data when you register with us either online or offline are subject to this Policy.

## 4 - We collect your Personal Data when you provide us with your Professional information

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During business meeting (convention, exhibition, symposium, business meeting, etc.) we can collect data that you provide us in order to contact you following such meeting.

## **5 - We can access to your data when you interact with us on social media**

When you interact with us or Affiliates using social media functions particularly the Facebook and LinkedIn page accessible in the footer of our websites.

CliniSciences Group may have access to some of your Personal Data based on the way you setup your profile on social media.

Please note that these websites have their own Privacy and Data protection policy. We decline any responsibility for the use of your data when you use any third-party website or application. We recommend you to read carefully their policy before providing them with your Personal Data.

## **6 - How your Personal Data is processed**

Personal Data that you provide through the online collection forms or by any other means may be used by any Affiliate to provide you with the products, materials and services you request, as well as:

- to improve, maintain and protect our websites and to ensure that its content meets your needs and preferences
- to allow you to access the catalog prices in your country for your company/organization
- to answer any information request or query that you could address to us
- to conduct a market, customer and industry analysis for internal use; and

Personal Data, if any, collected through cookies may be used by the Affiliate as set forth in Section 1 of this Privacy Policy. If you do not provide your Personal Data to the Affiliate, we will not be able to offer you the products, materials and services requested or additional services listed above.

## **7 - Categories of recipients to whom your Personal Data may be disclosed**

Your Personal Data is kept confidential and will never be disclosed to any other organization except as expressly stated in this Privacy Policy and between our Affiliates.

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We may disclose your Personal Data to third parties as part of the processing of your specific requests and their satisfaction. For example, if you buy products online using a payment card, we will contact the issuing agency of that credit card or its third-party service provider to process the order, and we will use a business third-party shipping to ship your order or other requested items, such as our catalog or printed materials. To improve security, your credit card number is encrypted before being transmitted over the Internet. We do not share the Personal Data you provide to third parties for their own marketing purposes. We may disclose your Personal Information in a manner that is reasonable and limited to the minimum necessary, to third parties bound by confidentiality obligations. These third parties may be involved in the maintenance, protection or operation of our websites and may work as part of the analysis of the website, market or sector conducted on our behalf and intended for our exclusive use. We may also disclose your Personal Data to third parties, who are bound by confidentiality obligations and who are involved in marketing and data management functions. Any changes to these categories of recipients will only occur after the notification process indicated at the beginning of this Privacy Policy.

Your Personal Data may be disclosed to law enforcement or other entities as required or permitted by law or to assist a lawful investigation. Personal Data may also be disclosed to third parties, who are bound by confidentiality obligations, in connection with a merger, acquisition or sale of the company.

If you choose to register on our websites, you must agree to the terms of this Privacy Policy and, therefore, the disclosure of your Personal Data by CliniSciences Group to third parties for the purposes described in this Privacy Policy. Any Affiliate uses and discloses information in the exclusive course of its legitimate business purposes and, therefore, if you do not accept them, you should not register on our websites.

**8 - Transfer of information to recipients outside your country of residence**

Some of our Affiliates, partners, agents or recipients are located or acting outside your country of residence and, as a result, your Personal Data may be transferred outside your country of residence for the purposes described in this Privacy Policy. Data Protection regulations in these countries may not provide an equivalent level of protection to that of

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your country of residence, but recipients will abide by this Privacy Policy as well as any other applicable regulations. In addition, all recipients of your Personal Data will adhere to an adequate level of security as required by the regulations of your country of residence. If you choose to register on our websites, you must agree to the terms of this Privacy Policy, including this paragraph. Please note that if you do not accept these terms, you will not be able to register on our websites.

### **9 - Storage of Personal Data**

The Personal Data provided is retained for the period of time reasonably necessary for the processing of your requests, as set forth in this document. However, in view of the legislation in force and traceability to which "Company" is subject, your Personal Data may be kept for a longer period.

### **10 - Your right to access and correct your Personal Data**

If you are a registered user, you have, among other rights stipulated by applicable law, the following rights:

- you may revoke your consent or enforce your rights by any written means
- you may access your Personal Data, modify / update or delete it at any time.

Access to your information is available once logged in. Just go to your profile page and edit your Personal Data as you wish. If for any reason you cannot access or modify your Personal Data, you can contact us by any means.

If you do not wish your Personal Data to be processed, transferred and / or used in accordance with this Privacy Policy, do not accept the terms of this Privacy Policy during the registration process, or provide such Personal Data to the Affiliate.

### **11 - Security**

The Affiliate implements technical and organizational means to ensure a level of security adapted to the risk including among others according to the needs. This includes protecting your Personal Data from unauthorized or inappropriate access. In addition, we continuously use industry-standard encryption technologies for the transmission and



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receipt of Personal Data exchanged on our websites. The servers we are directly responsible for hosting your Personal Data on are located in the European Union only. If you have any questions or if you believe that this website does not respect its Privacy Policy, please contact us by any written means.

## **PART II - ADDITIONAL INFORMATION GDPR AND DATA PROTECTION ACT 2018**

The GDPR is applicable to European residents. The Data Protection Act 2018 is applicable to the UK residents. The information below completes the first part of this notice.

### **1 - Controller and representative of the EU**

The Affiliate may be required to process your data collected or processed on the website, through it or any other channel. The data you provide is collected by the Affiliate and may be processed by “The Group”.

“The Group” means all the companies in CliniSciences Group, either they are affiliated, controlled or controller.

If you have questions about our representatives in the EU, you can send an e-mail to [info@clinisciences.com](mailto:info@clinisciences.com).

### **2 - Data processing Purpose and legal bases**

We process your Personal Data based on several legal bases, as follows:

- 1. Based on the need to execute a contract or to conclude one with you: we must process your Personal Data in order to enter into an agreement with you or a legal entity that you represent, to perform contractual obligations, to answer your questions and related requests, to carry out sales transactions or to provide assistance to our customers.
- 2. Based on legitimate interests: we process your Personal Data to:
  - ensure the safety and security of the website, our IT services connected to the website and other users of the website;
  - detect and prevent fraud;
  - protect and defend rights and property of third-parties, or our rights and interests.

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- 3. Based on compliance with legal obligations: We may process your Personal Data to comply with applicable laws and regulatory requirements, as well as to respond to legitimate inquiries, court orders and court proceedings.
- 4. Based on your prior consent: to set cookies on your device (subject to certain exceptions) or send you marketing communications.

### 3- Retention period of your Personal Data

We have set up appropriate retention periods for your Personal Data collected or processed on our websites or through it, as stated in this note. We will retain Personal Data processed under a contract with you for the duration of the contract and for a reasonable period of time necessary to determine and settle any related claim. If the processing of your Personal Data is based on legitimate interests or compliance with legal obligations, they will be deleted as soon as the underlying purpose has expired. Personal Data processed on the basis of your consent will be deleted as soon as you withdraw this consent.

### 4 - Your rights relating to the processing of your Personal Data

Subject to the conditions set out in applicable law, you have, without limitation, the right:

- to request the type of Personal Data that we hold about you, whether they are processed and how, and to access or request copies of such Personal Data;
- to request the correction or addition of Personal Data about you that is inaccurate, incomplete or out of date with regard to the purposes underlying the processing;
- to obtain erasure of your Personal Data which are no longer necessary for the purposes underlying the processing, which are processed on the basis of a withdrawal of consent or for legitimate interests which, in the case of your objection, are not compelling, or data that is processed are not compliant with the applicable legal obligations. In addition, you have, subject to the conditions set forth in applicable law and without limitation, the right;
- to ask us to limit the processing of your Personal Data in certain situations where you consider that this processing is not appropriate;

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- to revoke, in certain circumstances, the processing of Personal Data for legitimate interests;
- to request the portability of Personal Data that you have actively or passively provided (which does not include data derived or deduced from the data collected), when the processing of such Personal Data is based on the consent or on a contract concluded with you and performed by automated means. In case of doubt, you also have the right to lodge a complaint with the local authority responsible for data protection.

You may exercise the rights of access, rectification, deletion, restriction, objection and portability of the aforementioned data by contacting us at [info@clinisciences.com](mailto:info@clinisciences.com), even to the extent that such claims relate to the processing of Personal Data by one or more of the recipients of data identified in this privacy statement.

CliniSciences Group will respond to your request as soon as possible and at the latest within one month. This request can only be made by yourself. No third-party moral or physical entity will be able to assert your rights aforementioned. Your request must be accompanied by information confirming your identity and the reason that motive your demand. Additional information may be required to ensure the safety of the request.

## **5 - Automated Profiling and Decision Making**

Your Personal Data is not used for profiling purposes or automated decision making by the use of algorithms applied to this data.

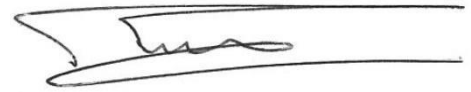
## **6 - Provision of your Personal Data**

Your use of the website and the provision of your Personal Data as part of this process are purely voluntary on your part. In your sole discretion, you may discontinue use of the website at any time or, as the case may be, decline certain data processing operations while you visit, as described in this notice. An exception applies to the extent that you wish to enter into or execute a contract with us on or through the website. In this case, it is necessary to provide us with your related personal information so that we can conclude the contract with you or provide you with services.

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**7 - Effective date and amendments**

This Notice comes into force on 25 May 2018. We may make changes, including significant changes, to this Statement on an occasional basis. You should review this Notice each time you visit the website to review any changes. If the changes are significant, we will provide a more visible notice as required by law.



Tushendan RASIAH  
CEO of CliniSciences Group